## Laura Grootendorst Paraprofessional

**Vancouver** 

OFFICE

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## **Industries & Expertise**

**EXPERTISE** 

Private Client Services | Tax

## **Biography**

## **EDUCATION**

- Legal Administrative Assistant Program, Capilano University, 2013
- Completed various CLE courses relating to Estate Planning and Estate Administration

Laura works with individuals and families in preparation of their estate planning documents, establishing trusts, and managing and administering complex estates and trusts. Laura primarily focuses on estate planning, trusts, and estate administration matters with a primary focus on private client services. Some of Laura's duties include assisting lawyers with the preparation of the initial drafts of estate planning documents and documents to establish various trusts, gathering information for and preparing estate applications, and preparing and filing Land Title Office applications for various real property transactions relating to estate planning or administration matters. Laura has over a decade of experience in the legal field with continuous experience in estate planning and estate administration, among other areas of law.

Having completed various courses in the area of estate planning, trusts and estate administration with The Continuing Legal Education Society of British Columbia, Laura ensures she stays abreast of industry

advancements to provide you with the most current legal knowledge. You can trust Laura to handle your legal matters with professionalism and precision.

Laura continues to grow her knowledge in estate planning, trusts, and estate administration. She has also added experience in office management and various other areas of law, including estate litigation and civil litigation.